

**California State Senate
Job Announcement
Principal Consultant Executive
Senate Judiciary Committee**

BASIC FUNCTIONS:

The State Senate Judiciary Committee is seeking candidates for Principal Consultant Executive to serve as Counsel. Applicants must be licensed California attorneys with significant experience in California's legislative process, and broad legal knowledge of areas within the Committee's jurisdiction. The successful applicant must be able to work under tight deadlines, have flexibility to work nights and weekends as needed, and have the ability to succeed in a fast paced and high pressure work environment.

DUTIES:

- Draft Committee and Floor Analysis
- Negotiate Legislation
- Draft Legislation and Amendments
- Organize Oversight and Informational Hearings
- Staff Legislation
- Conduct Legal Research and Draft Memorandum

KNOWLEDGE OF:

- Broad legal knowledge of areas within the Committee's jurisdiction, including significant experience with identifying and resolving Constitutional and statutory issues.
- Active member of the California State Bar: Law degree required.

ABILITY TO:

- Significant legislative experience.
- Practical legal experience and working knowledge of California's court system.
- Litigation experience and/or judicial clerkship.
- Ability to build and foster relationships with elected officials and their staff.
- Excellent negotiation skills and an ability to succeed in a fast paced and high pressure work environment.
- Ability to work in a cohesive team of attorneys and other staff.
- Flexibility to work nights and weekends as needed to fulfill the job requirements.

PAY RANGE & FINAL FILING DEADLINE:

Salary starts at \$8246 per month. Position open until filled.

SUBMIT COVER LETTER, RESUME, WRITING SAMPLE (not to exceed 10 pages) & SENATE APPLICATION TO:

Margie Estrada, Chief Counsel, State Capitol - Room 2187 Sacramento, CA 95814
Materials may be mailed, dropped off in Room 2187, or emailed
to margie.estrada@sen.ca.gov